

## Paying for your course

Please contact us on 0191 208 2790 or [nhsn@ncl.ac.uk](mailto:nhsn@ncl.ac.uk) in order to reserve your place before you make any payment. Some of our courses book up very quickly and we don't want to receive payments when there are no places available.

Once we have reserved your place you can pay for your course in several ways:

- **Debit/Credit Card.** To pay by card you will need to make an online payment at [www.nhsn.ncl.ac.uk/payments.php](http://www.nhsn.ncl.ac.uk/payments.php) You will be prompted to say what your payment is for and how much. Please state the course title.
- **By Cheque.** Please make cheques payable to "Natural History Society of Northumbria" and post them to: Natural History Society of Northumbria, Great North Museum: Hancock, Newcastle NE2 4PT. Please include a note to say which course you are paying for. (Please note that sometimes we don't cash cheques until the course is ready to start).
- **By Cash.** You can pay by cash in person at the Society Office, Mon-Fri 10am-4.30pm. We are on the 2<sup>nd</sup> floor of the Great North Museum: Hancock, Newcastle NE2 4PT.

To enrol on our courses you must have an up-to-date Society membership. If you need to join the Society in order to enrol then you should join first. Information about our subscription rates and payment methods can be found at <http://nhsn.ncl.ac.uk/join-become-a-member.php>



We have a course enrolment form that enables you to join the Society and enrol on a course at the same time (payment by cheque/cash only).

<http://www.nhsn.ncl.ac.uk/wp-content/uploads/2016/04/Enrolment-NHSN-Courses.pdf>