

# NORTHUMBRIA MAMMAL GROUP CONSTITUTION.

## NAME AND OBJECTIVES

1. The name of the group shall be Northumbria Mammal Group
2. The object of the group shall be to promote the study and monitoring of mammals in NORTHUMBRIA, and to conserve and protect Northumbria's mammals and their habitats.
3. The group shall support and promote the aims of the MAMMAL SOCIETY.

## MEMBERSHIP

4. Membership of the group shall be open to any person supporting the aims of the group and who pays the group subscription fee determined by the annual review meeting of the group. Members should already be, or should be encouraged to become, members of their local Wildlife Trust, the local Natural History Society, the Mammal Society, the local badger groups or the local bat groups. In addition any other organisation may affiliate to the Northumbria Mammal Group and receive the benefits of membership subject to paying the appropriate subscription fee determined at the annual review meeting of the group.
5. Membership is open to all persons regardless of race, colour, creed, sex, sexuality, age or political affiliation.

## MEETING/EVENTS

6. The group will each year hold an annual review meeting. All members will receive notification of this meeting at least one month in advance.
7. The group will hold various events during the year as organised by the Publicity Officer. These will be advised to members by the group newsletter or separate mailing as appropriate. Interested non-members will be welcome at these events.
8. All members are encouraged to organise a meeting or event, providing it promotes the objectives of the group. Members interested in this should liaise with the Publicity Officer beforehand.

## RESPONSIBILITIES

9. The group will have the following officers, called the committee, appointed by the group at the annual review meeting. A full re-election of the committee will occur after the first year. Subsequent years will re-elect two committee members only in order to keep continuity and the committee together. The committee will be responsible for the affairs of the group on a day to day basis.

<u>Officer</u>	<u>Responsibilities</u>
a. <i>Chairman</i>	To organise the group on a daily basis and act as a central point
b. <i>Recorder</i>	To collate and control mammal recordings of group
c. <i>Secretary</i>	To record minutes and support the Chairman
d. <i>Treasurer</i>	To maintain group accounts and present them at annual review meeting
e. <i>Membership Secretary</i>	To maintain group membership records
f. <i>Publicity Officer</i>	To organise events calendar, newsletter and deal with the media
g. <i>Area Officer</i>	To act as contact point for surveys and problems in particular area
h. <i>Representatives of local wildlife and other groups</i>	To look after the particular group's interests
i. <i>Ordinary Member</i>	To represent the views of ordinary members

Other responsibilities will be adopted by individual or sub-groups as the need arises.

10. The group will maintain a bank account. Any withdrawal of funds will require the signature of two officers, one of which should be the *treasurer*. The names of both signatories must be on the mandate, which is held at the Bank.

## TERMINATION

11. In the event of the group being disbanded any funds of the group will be remitted to the local Wildlife Trusts, Natural History Society, local badger and local bat groups.

## AMENDMENTS

12. The constitution may be amended with the agreement of those present at the annual review meeting. Members will be given at least one week's notice of any proposed amendment(s). Signed: Veronica Carnell *Chairman*

Date: 30<sup>th</sup> April 2009